

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 10TH DAY OF JANUARY 2024.

PRESENT:

KOLBY ARNOLD, MAYOR
ADRIENNE WESSELS, MAYOR PRO-TEM
CHELSEY GUFFY, COUNCIL MEMBER
TIM JENLINK, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN
CHASE PHILLIPS, RS MEACHAM CPAS
BRUCE BEAVER, FENIX USA
CHRIS GILLIS, FENIX USA

COUNCIL MEMBER LUKE HAGUE CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND COUNCIL MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM DECEMBER 13TH, 2023, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CONSENT AGENDA.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

CHASE PHILLIPS WITH RS MEACHAM CPA PRESENTED THE NOVEMBER 2023 FINANCIALS.

CHAD ROACH THEN PRESENTED THE CITY MANAGER'S REPORT.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL WAS THEN TO HEAR PRESENTATIONS FROM FENIX USA REPRESENTATIVES BRUCE BEAVER AND CHRIS GILLIS.

NO ACTION WAS TAKEN ON TO THE FENIX USA PRESENTATION.

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVING INVOICE 222232-2 WITH MYERS ENGINEERING IN THE AMOUNT OF \$2,530.00 FOR ENGINEERING SERVICES.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE PAYMENT FOR INVOICE 222232-2 IN THE AMOUNT OF \$2,530.00.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN DISCUSSED AND CONSIDERED UPDATING THE LEAK ADJUSTMENT PROCESS.

THE CITY MANAGER ASKED THAT THE CITY COUNCIL CONSIDER AMENDING THE CALCULATION FOR THE FIRST LEAK ADJUSTMENT THAT CITY MANAGER IS ABLE TO APPROVE.

THE CURRENT PROCESS FOR LEAK ADJUSTMENTS IS AS FOLLOWS:

- CUSTOMER MAY MAKE A REQUEST FOR A BILL ADJUSTMENT IN THE EVENT OF A LEAK UNDER THE FOLLOWING CONDITIONS.
 - A. THE CUSTOMER MUST REQUEST A LEAK ADJUSTMENT IN WRITING TO THE UTILITY AND MUST PROVIDE EVIDENCE IN THE FORM OF AN AFFIDAVIT OR OF WRITTEN INVOICES THAT REFLECT REPAIRS ON THE CUSTOMER'S SERVICE LINE.
 - B. THE CUSTOMER'S BILL WILL BE BASED ON TWO COMPONENTS: COST OF AVERAGE MONTHLY USAGE BILLED AT GENERAL SERVICE RATES, AND COST OF EXCESS WATER USAGE BILLED AT CURRENT RATE. THE COST OF AVERAGE MONTHLY USAGE WILL BE DETERMINED BY CALCULATING THE CUSTOMER'S AVERAGE MONTHLY USAGE OVER A TWELVE-MONTH PERIOD. THE CUSTOMER WILL BE BILLED FOR THIS USAGE AT THE UTILITY'S GENERAL SERVICE RATES. EXCESS WATER USAGE IS DETERMINED BY SUBTRACTING THE AVERAGE MONTHLY USAGE FROM THE TOTAL WATER USAGE INDICATED ON THE METER. THIS EXCESS USAGE IS BILLED PER ORDINANCE 2023-03.
 - C. THE CUSTOMER'S BILL WILL BE THE SUM OF THE COST OF AVERAGE MONTHLY USAGE AND THE COST OF EXCESS USAGE. ALL THE WATER PASSING THROUGH THE METER MUST BE ACCOUNTED FOR AND PAID FOR BY THE CUSTOMER.
 - D. IF METER READINGS ARE NOT AVAILABLE FOR AN ENTIRE TWELVE-MONTH PERIOD, THE WATER BILL WILL BE ESTIMATED BY THE UTILITY, SUBJECT TO AN UPWARD OR DOWNWARD ADJUSTMENT ONCE A TWELVE-MONTH AVERAGE OF ACTUAL METER READINGS CAN BE CALCULATED.
 - E. A CUSTOMER IS PERMITTED ONLY ONE (1) LEAK ADJUSTMENT FOR A TWO-YEAR PERIOD.

CITY MANAGER REQUESTED THAT COUNCIL UPDATE THIS PROCESS TO REFLECT THAT CUSTOMER'S BILL BE BASED ON THE AVERAGE TWELVE MONTH USAGE ONLY, AND THAT IF TWELVE MONTHS ARE NOT AVAILABLE THAT THE BILL WILL BE ESTIMATED BY THE UTILITY.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE UPDATING THE LEAK ADJUSTMENT PROCESS TO REFLECT USING A TWELVE MONTH AVERAGE MONTHLY USAGE.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

CHASE PHILLIPS WITH RS MEACHAM CPA PRESENTED THE DECEMBER 2023 FINANCIALS FOR THE CHEROKEE DEVELOPMENT AUTHORITY AND THE CITY OF CHEROKEE.

KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS. THERE WAS NONE.

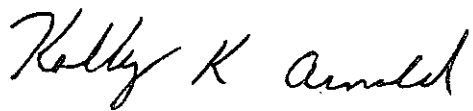
KOLBY ARNOLD ASKED IF THERE WERE ANY REMARKS FROM THE GOVERNING BODY MEMBERS.

THE NEXT SCHEDULED MEETING WILL BE HELD ON FEBRUARY 14TH, 2024.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 7:00 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK


KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 10TH DAY OF JANUARY 2024.

PRESENT:

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ADRIENNE WESSELS, MAYOR PRO-TEM
TIM JENLNK, COUNCIL MEMBER
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

NONE

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
AMY MADISON, CHEROKEE MESSENGER & REPUBLICAN

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 7:00 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

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KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE CONSENT AGENDA.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

CHAD ROACH PRESENTED THE MANAGER'S REPORT:

- AMBER WILHITE THEN PRESENTED THE PERMITS AND LICENSING REPORT.
- RYAN MCNEIL THEN PRESENTED THE MONTHLY POLICE REPORT.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL THEN DISCUSSED AND CONSIDERED APPROVING INVOICE NO. 105341 FROM PIONEER TELEPHONE COMPANY FOR LIBRARY NETWORKING LICENSING RELATED TO E-RATE. INVOICE RECEIVED

WITH AN INVOICE DATE OF THE PRIOR FISCAL YEAR AND MONTH OF DECEMBER FOR PURCHASE ORDER. CITY CLERK PRESENTING FOR COUNCIL TO REVIEW AND CONSIDER PAMENT, AS IT IS FROM THE LAST FISCAL PERIOD AND OUTSIDE OF THE STATUTE FOR CITY CLERK TO PAY.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE INVOICE NO. 105341 FROM PIONEER TELEPHONE COMPANY FOR LIBRARY NETWORK LICENSING RELATED TO E-RATE.

AYE: TIM JENLINK NAY: NONE ABSENT: NONE ABSTAIN: NONE
CHELSEY GUFFY
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN DISCUSSED AND CONSIDERED A FUTURE ORDINANCE REGARDING ADMINISTRATIVE FEES FOR SERVICES.

RYAN MCNEIL PRESENTED IDEAS REGARDING ADMINISTRATIVE FEES THAT OTHER TOWNS COLLECTED AND THAT HE WOULD LIKE FOR COUNCIL TO CONSIDER APPROVING AT A LATER DATE FOR THE CITY OF CHEROKEE.

CITY CLERK WILL PREPARE AN ORDINANCE FOR THE NEXT MEETING TO BE DISCUSSED AND CONSIDERED AT THE NEXT MEETING.

MAYOR KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS.


THE NEXT SCHEDULED MEETING WILL BE HELD ON FEBRUARY 14TH, 2024.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 7:19 P.M.

ATTEST:



AMBER K. WILHITE, CITY CLERK



KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM